



Mr. Bowen outlined his employment history in Amenity Horticulture and Landscaping which included 26 years with Eastleigh Borough Council before being made redundant. He is a qualified International Green Flag Award Judge and a Blue Flag/Seaside Assessor.

Mr. Bowen had read through the current HGMP and agreed that it needs to be reviewed and also understood that the Council wish to expand this to include Megan Green. He commented on the necessity for maintenance plans; 'Friends of' groups and more photographs to support the Plan. He asked the criteria for having a SINC area – this is due to the rare grasslands which were identified by the Hampshire Biodiversity Information Centre.

The Management Plan is a working document and should be reviewed annually with a more detailed review after six/seven years.

Mr. Bowen commented that he would be very interested in assisting the Council with this Review and it was therefore agreed that Mr. Bowen will provide a quote for Councillors' perusal.

The Chairman thanked Mr. Bowen for attending the meeting.

2. Memorial Plaques. The Committee were asked to approve new memorial plaque policy. The following policy was tabled for members' consideration/

*“Commemorative Trees with Plaques:*

*This policy is reserved for commemoration of individuals with local community connections, dignitaries, civic and historic occasions.*

*Commemorative trees, must be consistent with the Parish Council's Tree Policy. Once planted, commemorative trees become a Council asset and are maintained to the Council standards. As with all Council managed trees, plantings need to be appropriate to the site and area, and maintenance must be according to best arboriculture practice. If due to unforeseen circumstances a tree must be removed, it may not be replaced. For commemorative trees silver coloured metal plaque to be set at the base of the tree on a wooden plinth. Maximum size 160mm x 120mm (w x h).*

*A request for a memorial tree and a copy of the wording for the plaque must be submitted to the Council for approval”*

Councillors agreed unanimously to accept the new memorial plaque policy

3. Request from a Youth Club member to install Bottle Filling Stations in West End:

Deputy Clerk consulted with the Youth Leader and Youth Club member on possible solutions. Both feel the installation of taps as an alternative to bottle filling stations is not an acceptable solution. A bottle filling station sends out a positive message to the community that the Parish Council supports sustainability and is proactive in helping to eradicate single use plastic bottles.

The Youth Club has applied to HEWEB for a community grant, they have joined 'Teracycle', a company that provides cash rewards through recycling. They will also be applying for WEPC's participatory budget and fundraising locally. Cllr Price had emailed councillors, requesting an action plan to be agreed at this meeting.

Councillor Asman commented that although she fully supports the concept of this is concerned that funding is not currently available and the suggestion of the installation of an external tap could be done as soon as possible.

Councillor MacDonald feels that the bottle filling stations would be sustainable by encouraging re-use of plastic bottles and also more hygienic.

Councillor Turl fully supports the initiative but would like to know exact costs as she is concerned about ongoing maintenance/cleaning costs.

Councillor Coles agreed but thought that the installation of a external tap would be a compromise until funding is available for the filling stations.

It was agreed to discuss this further when costs are clarified.

All other Matters Arising will be dealt with under agenda headings:

## **103/19/REC CORRESPONDENCE**

### Annual Vegetation Cutting 2020

E-mail received from HCC regarding the annual cutting /maintenance list and which five footpaths in West End are a priority to the Council. After discussion, it was agreed that the following footpaths be included in the cutting list

- 11a Megan Road – Elm Gardens – across Megan Green
- 11b Rear of Hatch Farm/Barnsland
- \* Adjacent to boundary with Quob Lane Cemetery
- 12 From A27 (Allington Lane roundabout) – rear of Oakvale
- 505 Rear of Western Road/ Hilldene Way

*\*not sure of the number of this footpath.*

Public Art:

**Heritage Markers**

Meeting held on Wednesday 30<sup>th</sup> October. Minutes previously circulated to all councillors. Subject to locations being approved by Highways – installation due early March 2020.

**104/19/REC EVENTS FOR 2019/2020**

Remembrance Day – Sunday 10<sup>th</sup> November, 2019

Very busy morning with a record number of people (over 500) attending the church service and laying of wreaths at the War Memorial. Rev'd Maunder has requested 350 brochures to be made available at next years' service. Councillor Turl suggested that lifts could be arranged for the less mobile members of the Church congregation to get to the War Memorial. It was agreed that this would be difficult to organise in view of the road closure.

Councillor MacDonald reported that £530 was collected during the Church Service and a total in excess of £4000 has been collected in West End for this year's Poppy Appeal. A vote of thanks was recorded to Councillor MacDonald and Mrs. MacDonald for organising the Poppy Appeal in West End.

Turning on the Lights – Friday 29<sup>th</sup> November, 2019 at 6.30 p.m.

Mayor and Human Jukebox have confirmed attendance. Mulled wine and mince pies to be served. Councillor Asman had received a request from a resident for carol singing. It was agreed to discuss with the Human Jukebox and perhaps provide song sheets.

Children's Panto – Friday 13<sup>th</sup> December, 2019, 5.00 – 7.00 p.m.

**£3 p/p** – Jack and the Beanstalk. £100 deposit paid to the Panto Company. Tickets are now available – approximately 50 have been sold. Ice cream and water to be handed out during the interval. Councillor Turl asked that the Parish staff ask parents if their children have any allergies when they are dropped off.

Senior Citizens Christmas Party – Monday 16<sup>th</sup> December, 2019, 2.00 – 4.30

**£2 p/p.** Human jukebox confirmed. St James' School choir have also confirmed their attendance. Raffle prizes to be purchased. Red & white wine for the afternoon and the café are doing the refreshments. Yes/No quiz. Tickets now sold out. Councillor MacDonald suggested that the cost of a ticket could be increased next year to continue minimising costs.

125<sup>th</sup> Anniversary of Parish & Town Councils

WELHS to help put together archive information of WEPC for the Full parish meeting on Wednesday 11<sup>th</sup> December including details of the 100<sup>th</sup> celebrations.. As previously agreed fancy dress is optional. For those who do not dress up, a donation to be made towards a local charity. All parish staff have been invited to attend.

VE Day 75 – this will cover the weekend of 8<sup>th</sup> – 10<sup>th</sup> May, **2020**:

On Saturday 9<sup>th</sup> May 2020, we will be holding an evening event in the Parish Centre main hall, to commemorate the 75<sup>th</sup> anniversary of VE Day. A live band, ploughman's and a glass of fizz for a toast. 'Bourne Valley Jemz' have confirmed attendance. £375 deposit paid. Total cost of band: £675. The format will be similar to last year's celebrations to commemorate 100 years since WW1

The following was agreed:

- Ploughman's during the break prepared for by the café staff
- Glass of fizz for a toast
- Bring your own drinks
- Price of tickets £10.

Previous discussions had included lighting the Beacon. However, this is not being done nationally and it was therefore agreed not to light the Beacon on this occasion.

Consultation for the commemorative street furniture will be held in the New Year.

#### West End Carnival

Saturday 20<sup>th</sup> June, 2020.

Unfortunately the Samba band are unavailable. As an alternative - Life Church at Townhill Farm have been invited to play but haven't yet confirmed if they are available. Councillor MacDonald has suggested that he would like to see events held the previous weekend to 'kick off the Carnival' such as a children's disco followed by an adult disco on the Saturday; and a Football competition at Cutbush. The Committee agreed in principle. Councillor Macdonald commented that the Parish Council should hold events to raise funds.

### **105/19/REC BARNSLAND/HATCH FARM**

#### Hatch Farm

Clerk gave a verbal update on recent meetings with the HEWEB Local Area Manager, EBC Direct Services Manager and a Landscape Consultant to discuss Barnsland, the open space on the new development and the possibility that this will be devolved to WEPC.

There will be a public consultation in the New Year to review play area designs; suggestions for a skate park facility and drainage for Barnsland. Budget costs for future maintenance will also be made available for WEPC in January. It was noted that it will be at least 12 - 18 months before any discussion on devolving this site to WEPC so there will be no implications for the 2020/2021 budget.

Barnsland

EBC has received a complaint from a resident of Barnsland regarding the lack of money spent tackling; drainage problems, installing necessary footpaths around the perimeter and installation of play equipment. Julia Birt will be responding to this resident.

Community Payback

The Team have been at Barnsland – clearing the perimeter ditch.

**106/19/REC HATCH GRANGE / MEGAN GREEN/QUOB GREEN/WEST END COPSE**

**HATCH GRANGE**

Hatch Grange Management Plan

Previously discussed.

SINC Area:

As previously discussed, a letter was received from the Rural Payments Agency advising they have made an error with the ‘revenue claim payment’ and over paid us by £900. Deputy Clerk has requested further information and breakdown of payments. No further updates.

Staff car park to the rear of workshop

Nothing new to report.

FOHG

Memorial tree planting on Friday 22<sup>nd</sup> November for the late Colin Purchase who was a member of FoHG for a number of years.

Megan Green

Nothing new to report.

Wednesday Volunteer Group

Nothing new to report.

N.I.C.E

Nothing new to report.

Quob Green

Nothing new to report.

West End Copse

As previously reported, an insurance claim is still ongoing for damage to property due to fallen tree in Ullswater Avenue. No further updates.

Fallen beech tree removed from a path within the copse.

Pine tree fallen from EBC land into West End Copse off Duddon Close. This has been dealt with by EBC.

FoWEC

Nothing new to report.

**107/19/REC MOORGREEN RECREATION GROUND**

Councillor MacDonald reported that EBC have erected a dog fouling sign and suggested that the WEPC dog fouling sign could be moved to another location.

**108/19/REC TOWNHILL FARM RECREATION AREAS**

Chartwell Green

Nothing new to report.

Chartwell Copse

Nothing new to report.

Upmill Play Area

Deputy Clerk gave a verbal update on the new fencing and that the fencing delivered was half of what was actually required. The groundstaff had already started so only fitted the new fence on the boundary of the road. Councillor MacDonald referred to the Review of Play Areas due to be undertaken in the New Year. This will ascertain if the Council should consider additional facilities at Upmill.

Townhill Farm Play Area

Damaged seats have been replaced.

**109/19/REC WEST END FOOTBALL FACILITY**

Fallen branch from a pine tree has damaged perimeter fence. Groundstaff to repair.

Very high demand for use of the pitches at Cutbush. Groundstaff monitoring usage.

Resident expressed concern that cars are parking in Cutbush Lane behind the barrier. Deputy Clerk reported that the home teams advise the away teams that they need to access the site via Atlantic Park View. Councillor Turl suggested that this also needs to be monitored.

## **110/19/REC WEST END CEMETERY/BURIAL GROUND**

### Burial Ground

Strimming and clearing to the site is ongoing

Head Groundsman has carried out a topple test on all headstones. Several headstones failed the test and have had to be laid on the ground. The Burial Ground Officer has been given all plot numbers of the affected headstones.

It was also noted that further work has been carried to the Monterey Pine tree for health & safety reasons.

As previously reported – Head Groundsman has updated the resident of Ingersley Rise regarding the ongoing maintenance of a Lime Tree in the Burial Ground, bordering their property. The resident was not happy with the response. Head Groundsman has replied, directing the resident to the arboriculturist who carried out the work and confirmed that the Groundstaff regularly remove the epicormic growth on the base of the tree. The Committee unanimously agreed with the process being followed by the Parish Staff.

### Cemetery

Nothing new to report.

### Garden of Reflection

Two enquiries received.

## **111/19/REC ALLOTMENTS**

- No outstanding allotment payments.
- 2 vacant plots have been offered.
- 6 people on the waiting list.
- As previously agreed for the siting of an Apiary, only one plot is required. The adjacent plots - the Committee agreed unanimously to the suggestion that fruit trees are planted on the adjacent plots.
- Allotment padlocks need upgrading at a cost of £80ea. Require 5.  
**Councillor Coles proposed and Councillor MacDonald seconded that it be resolved that 5 no. padlocks be upgraded at a cost of £400. The Committee agreed unanimously.**
- WEGAA reported lack of water supply to the allotment toilet. Following an inspection, the ball valve had seized and has now been repaired.
- Notice given to WEGAA the water supply to the allotment taps will be turned off over the winter period, within the next few weeks.

## **112/19/REC GROUNDS EQUIPMENT**

As previously agreed – new ride on mower will be ordered – for delivery beginning of March 2020.

**113/19/REC THE YOUTHOUSE**

Deputy Clerk read out the report from the Youth Leader : busy half term with a trip to the London Dungeons; two Halloween parties and an open evening on 1<sup>st</sup> November to watch the Ageas Fireworks - £100 was raised.

Currently selling tickets for the Pantomime at the Mayflower Theatre on 19<sup>th</sup> December and organising Christmas parties for every session.

There is still a waiting list for Tuesday and Wednesday evenings.

One member of the Youth Team has recently left to take up a post with Groundworks in Eastleigh.

**114/19/REC DATE OF NEXT MEETING**

Wednesday 18<sup>th</sup> December 2019 at 7:15pm.

The meeting closed at 9.20 pm

DRAFT