

7. How big is each apiary? *Each apiary has 5-6 hives, in a semi-circular arrangement. The proposed allotment site is more than large enough and could be expanded on if required.*
8. Do you have public liability insurance? *Meridian members have public and product liability insurance, through membership of British Bee Keepers Association.*
9. Will you place notices on the site, indicating that apiaries are in place? *They will undertake to add some notices.*
10. What happens if apiary gets infected and is this a threat to the other hives on the site? *Meridian Beekeepers Association are registered with the National Bee Unit. The location of hives are registered and, in the event of a disease, other hive owners in the area are automatically notified.*
11. Will you keep your existing hives on your plot? *Yes.*
12. What happens in the event of a swarm? *Good beekeeping should prevent this, both by highlighting the first sign of this happening and by taking action to prevent it. An emergency contact number will be on any notices.*
13. Can you please make sure that the gates are always locked after a course? *As plot holders they will ensure that the rules are followed.*

Councillors voted to accept that the apiary site go ahead, subject to a formal agreement between West End Parish Council (WEPC) and Meridian Beekeeping Association.

Proposed: Cllr MacDonald

Seconded: Cllr Coles

In favour: Unanimous

083/19/REC APOLOGIES

Apologies received from Councillors Collett and Turl.

084/19/REC DECLARATIONS OF INTEREST

Members were invited to declare interests in relation to items of business on the agenda.

Councillor Asman's husband is an allotment holder and Councillor Turl is a member of the Moorgreen Residents Association.

085/19/REC MINUTES OF MEETING HELD ON 18TH SEPTEMBER 2019

The minutes of the meeting held on 18th September 2019 had been previously agreed by Full Council on 9th October, were accepted as a true record and signed by the Chairman.

086/19/REC MATTERS ARISING

Regarding the non-payment of an invoice relating to a memorial tree in Lime Avenue, full payment was received on Monday 14th October. Given the

previously outstanding payment, Groundstaff had removed the memorial plaque from the site. Councillors agreed that any future requests for memorial plaques should be restricted to persons who have served the community in some way. At the next meeting the Deputy Clerk will propose wording of such a policy, to include the size of any plaques.

Email received from a 13 year old resident of West End requesting to install 'bottle filling stations' in locations around West End. The resident attended October's Parish Council meeting and gave a short presentation to Councillors. It was agreed WEPC would support this initiative and the Youth Leader is looking at funding options to help subsidise the project. Youth Leader has approached a recycling company who will take many different plastic items for recycling in return for payment.

Cllr Price suggested the use of a push button tap, being very cost effective both in terms of the purchase cost and implementation costs. Deputy Clerk will discuss this option with the Youth Leader and bring it up again at the next meeting.

Request to purchase land in Upmill Close:

Clerk contacted Hampshire Legal Services (HLS) for advice. A SIM search clarified that the land is registered to WEPC. As the boundary fence was moved less than 10 years ago, the owner is unable to prove possession. Councillors agreed to refuse the request to purchase the land and will instruct a solicitor to draft a letter to the owner to this effect.

Email from resident whose property borders the old burial ground, requesting some tree work. This was brought to committee last month where the request was refused. The owner was contacted to this effect and given a copy of the tree policy. A further email was received from property owner, citing a right to light and that the trees in question are not on public land. Cllrs agreed to send a response to the property owner to state that WEPC will undertake a tree survey every 2 years. Any work will be undertaken on the advice of the tree surgeon.

Councillors agreed to update working on tree policy to state "*on public land, or on land maintained by WEPC*"

Proposed: Cllr MacDonald

Seconded: Cllr Price

In Favour: Unanimous.

087/19/REC CORRESPONDENCE

Email received from 'Keep Britain Tidy': Dark Nights = Dog Poo Increases

Offering a reduced rate to purchase 'We're watching you' posters. A3 poster samples shown to Councillors. The cost to purchase a package is £250.00 plus VAT. This includes a campaign guidance pack and 10 x A3 glow-in-the-dark signs. Cllrs agreed not to purchase these signs.

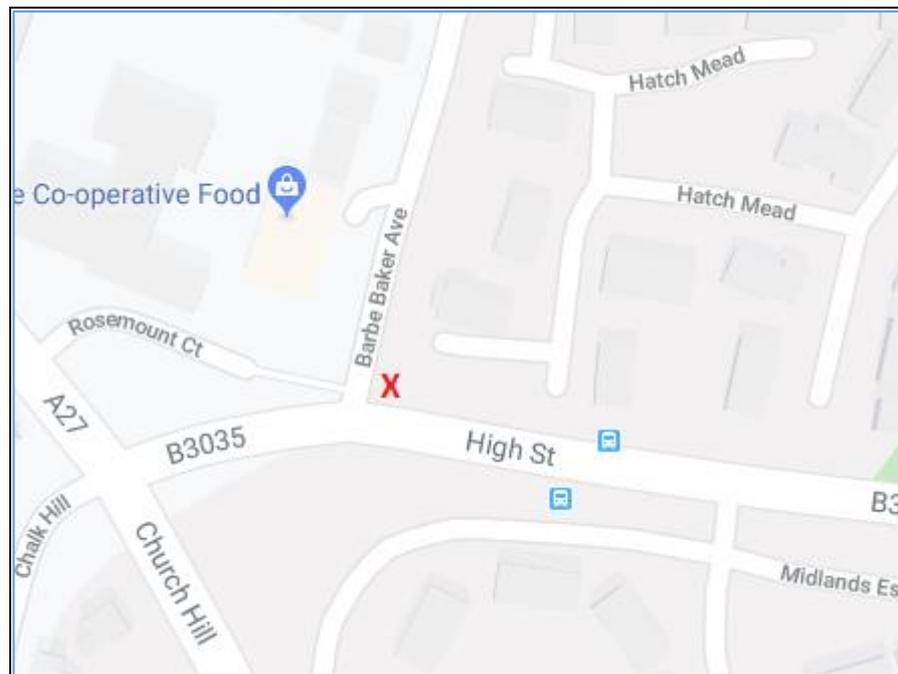
Land at Hilldene Way. Deputy Clerk sent a letter via recorded delivery to the name and address detailed on Land Registry records, with no reply. Councillors agreed that this matter should be passed back to EBC.

Public Art:

Heritage Markers

Follow up meeting arranged for Wednesday 30th October from 12 – 2pm at the Parish Centre. Previously advised that ‘Heritage Marker 1’ would have to be moved from the proposed location on land by the Co-Op to the corner of the High Street and Church Hill on the opposite side of the road. This is due to concerns over damage to tree roots during installation of the Markers and there is also a gas pipe in this location. Map to be tabled. Suggestions for alternative location?

Cllrs agreed to locate the new marker at the following location, subject to agreement from Hampshire Highways:



088/19/REC EVENTS FOR 2019/2020

Remembrance Day – Sunday 10th November, 2019

Wreath letters have been sent to local groups and organisations. The Road Closure Authorisation letter has been received from EBC and bus companies have been notified of road closures. Cllrs were asked to assist with stewarding the day.

Turning on the Lights – Friday 29th November, 2019

Mayor has confirmed attendance. Human Jukebox confirmed. Consent received from Hampshire County Council for decorative lighting along the High Street.

As in previous years WEPC will be supplying 2 Christmas Trees to St James' Church.

Children's Panto – Friday 13th December, 2019

£3 per person. Jack and the Beanstalk. £100 deposit paid to the Panto Company. Selection boxes have been purchased.

Senior Citizens Christmas Party – Monday 16th December, 2019

£2 per person. Human jukebox confirmed. St James School choir has been invited to perform.

125th Anniversary of Parish & Town Councils

WELHS to help put together archive information of WEPC for the Full parish meeting on Wednesday 11th December. As previously agreed optional fancy dress. For those who do not dress up, a donation to be made towards a local charity.

VE Day 75 – this will cover the weekend of 8th – 10th May **2020**; to commemorate the 75th anniversary of VE Day. 'Bourne Valley Jemz' have confirmed attendance on the Saturday evening. £375 deposit paid. **Total cost of band: £675.**

Provisional arrangements for the evening.

- Lighting of beacon during the interval
- Provide food for the band
- Glass of fizz on arrival
- Ploughman's supper
- BYO drinks.
- £8.00 ticket price (to include ploughman's, glass of fizz and live band)

Councillors agreed to purchase commemorative bench, at a cost of approximately £1000. This will potentially replace the bench located on Hatch Grange, in view of the beacon. It was agreed that members of the public will be consulted regarding a decision on a bench.

West End Carnival

Saturday 20th June, 2020.

Unfortunately the Samba band are unavailable. As an alternative, the Life Church at Townhill Farm have been invited to play (drumming band).

089/19/REC BARNSLAND/HATCH FARM

The Groundstaff have spoken to a resident of Barnsland advising them to stop, with immediate effect, the feeding of a crow. Raw meat, a dead bird, meal worms, biscuits and bread have been used to feed the bird. The area has been

cleared of food sources and the location will be closely monitored by Groundstaff.

Hatch Farm

Walkabout on Hatch Farm on Thursday 10th October. Councillors are concerned that this land will be forcibly devolved onto WEPC with insufficient compensation, and are concerned with the potential ongoing maintenance costs of the site. Extra staff and equipment would need to be sourced to manage the site. EBC have been asked to provide a quote for how much they would charge to maintain the site on WEPC's behalf. This will give a good starting point for costs.

Community Payback – Nothing new to report.

090/19/REC HATCH GRANGE / MEGAN GREEN/QUOB GREEN/WEST END COPSE

HATCH GRANGE

Hatch Grange Management Plan

An update to the current plan will be undertaken, to include Megan Green. Deputy Clerk updated councillors on status of receiving quotations for this work.

SINC Area:

Letter received from the Rural Payments Agency advising they have made an error with the 'revenue claim payment' and over paid us by £900. Deputy Clerk has requested further information and breakdown of payments.

Staff car park to the rear of workshop

Nothing new to report.

FOHG

Work Day cancelled on Saturday 12th October due to conditions underfoot.

Megan Green

Groundstaff have carried out repairs to the bridge between Megan Green and Hatch Grange.

Wednesday Volunteer Group

Nothing new to report.

N.I.C.E

Nothing new to report.

Quob Green

Fallen branch reported by member of the public. Removed by Groundstaff.

West End Copse

As previously reported, an insurance claim is still ongoing for damage to property due to a fallen tree in Ullswater Avenue. No further updates.

Deputy Clerk and Head Groundsman visited a resident of Duddon Close as a tree was encroaching into their rear garden. After site visit, it was concluded that the tree is within their property boundary. No further action required by WEPC.

FoWEC

Action day planned for Saturday 19th October. Information Board is in progress.

091/19/REC MOORGREEN RECREATION GROUND

Tennis Court

Nothing new to report.

Groundstaff removed a dead cherry tree from behind the properties bordering Monarch Way.

092/19/REC TOWNHILL FARM RECREATION AREAS

Chartwell Green

Nothing new to report.

Chartwell Copse

Nothing new to report.

Upmill Play Area

Regarding urgent fence repairs, it was agreed to purchase recycled plastic fencing but unfortunately there has been a delay due to supply issues. Delivery due by the end of this week.

Townhill Farm Play Area

Groundstaff to repair damaged wetpour. Waiting delivery for 3 damaged seats.

093/19/REC WEST END FOOTBALL FACILITY

Reports of quadbikes on the football pitches. Residents have been advised to report immediately to '101'.

094/19/REC WEST END CEMETERY/BURIAL GROUND

Burial Ground

Strimming and clearing site – ongoing

A local resident has contacted Head Groundsman regarding the Lime tree on church ground directly next to the entrance to the Old Burial Ground, requesting that regrowth be cut back. The resident stated that this was agreed between

herself and the arboriculturalist in May 2017. Councillors agreed that the resident will be given a copy of WEPC tree policy, which includes details of planned maintenance. Any issues of agreed works between the resident and the arboriculturalist will need to be rectified between them.

Cemetery

Steve wobble testing headstones this week.

Member of the public has reported Japanese Knotweed along the public footpath adjacent to the cemetery. This has been reported to EBC.

Head Groundsman reported unauthorised cutting back of trees on parish land adjacent to a property in Holly Gardens and the branches have not been removed from the area. Pictures were shown to councillors. The property has recently been purchased and the homeowners have yet to move in. Deputy Clerk has spoken to one of the homeowners and they have said it was the previous owner of the property that carried out the tree work.

Garden of Reflection – Nothing new to report

095/19/REC ALLOTMENTS

8 outstanding allotment rent payments. A letter has been sent to all plot holders who have been given until Thursday 24th October to pay.

096/19/REC GROUNDS EQUIPMENT

As previously agreed new ride on mowers will be ordered at the beginning of November, for delivery end of March 2020. Options for the old mower are to sell at auction or to sell them to a dealer.

097/19/REC THE YOUTHOUSE

Deputy Clerk read out the report from the Youthouse Manager.

098/19/REC DATE OF NEXT MEETING

Wednesday 20th November 2019.

The meeting closed at 9:36pm

